Cleardata Carbon Reduction Plan - 2025

Scope

The following document provides the Cleardata full greenhouse gas (GHG) emissions inventory for the 2024/25 Financial Year. Cleardata's reporting processes and emissions classifications are consistent with international protocols and standards. This report has been prepared in accordance with the International Standards Organisation standard ISO 14064-1:2018, the Greenhouse Gas Protocol and Environmental Reporting Guidelines.

Purpose

Cleardata's intent is to demonstrate best practice with respect to consistency, comparability and completeness in the accounting of greenhouse gas emissions.

This report:

- Relates to emissions for the Cleardata's operations and uses the operational control methodology.

- Has been prepared in accordance with the requirements of ISO 14064-1: 2018.

- Endeavours to use primary data wherever possible, especially surrounding all major emissions sources. Where primary data is not available, a consistent and conservative approach to calculation will be applied utilizing robust industry standards.

Persons Responsible

The provided Carbon Reduction Plan has been prepared by our sustainability consultants, Sustainable Business Services, in partnership with Cleardata's Management team.

Overall responsibility lies with David Bryce, CEO

Responsibility for the preparation of the report and inventory:

- James Staniforth, Founder - Sustainable Business Services

- Sarah Murray – Director of Governance, Compliance and Data Protection Officer

- Amy Wilson – Administrative Assistant

Commitment to achieving Net Zero

Cleardata is committed to achieving Net Zero emissions by 2050, consistent with the UK Government's commitment to achieve net-zero by 2050 under the Climate Change Act and the Paris Agreement commitment, to limiting the increase of global temperatures to 1.5° against pre-industrial levels.

Our commitment includes an aim to achieve net-zero carbon emissions by 2050 for our Scopes 1, 2 and Scope 3 emissions.

Near Term Scope specific targets can be broken down as follows;

Scope 1 – 50% by 2030
Scope 2 – 50% by 2030
Scope 3 - 30% by 2030 and to engage with 100% of our supply chain

Wider Scope 3 emissions categories have been included in our latest report (2024/25), which is now a full Scope 3 inventory. including the development of a supply chain charter.

Greenhouse Gas Inventory

Our Carbon emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions.

Baseline emissions are the reference point against which emissions reduction can be measured.

Our UK business emissions are calculated in tonnes of carbon dioxide equivalent (CO2e) using the appropriate conversion factors published by BEIS. Our latest emissions data is reported in line with ISO 14064-1, the Greenhouse Gas Protocol Corporate Accounting, and Reporting Standard, and Corporate Value Chain (Scope 3) Standard under the 'Operational Control' approach.

Baseline Year: 2021/22
Additional Details relating to the Baseline Emissions calculations.
Cleardata's benchmark year, figures were collated focusing on activity based data as a primary source with some secondary and excluded due to unavailability and poor quality. Analysis was independently audited to ensure compliance with internationally recognised standards such as Green House Gas and Science Based Target Protocols and is consistent with SECR / PPN006 requirements.
Baseline year emissions:

EMISSIONS	TOTAL (tCO$_2$e)
Scope 1	94
Scope 2	48
Scope 3 (Included Sources)	131 Category 4 - Upstream transportation and distribution – 0 Category 5 - Waste generated in operations – 4.1 Category 6 - Business travel – 0.3 Category 7 - Employee commuting – 79.5 Category 9 - Downstream transportation and distribution – 0
Total Emissions	273

Current Year: 2024-25
Additional Details relating to our current year emissions.
This report has been created using the Environmental Reporting Guidelines, including Streamline Energy & Carbon Reporting and ISO Net-Zero Guidelines. The report uses the operational control approach to establishing the boundary. The methodology adopted in line with ISO 14064-1. The calculations were completed using the UK Government emissions factors and notch software, including extended environmental input output factors and audited by SBS.   We continue to improve our carbon accounting methodologies in line with best practice. We also continue to ensure our carbon emission inventory accurately reflects any structural changes that affect the scope or boundary of our emissions and have included our Scope 3 Category 1 emissions Purchased Goods & Services that has resulted in a large increase in emissions.
Current year emissions:

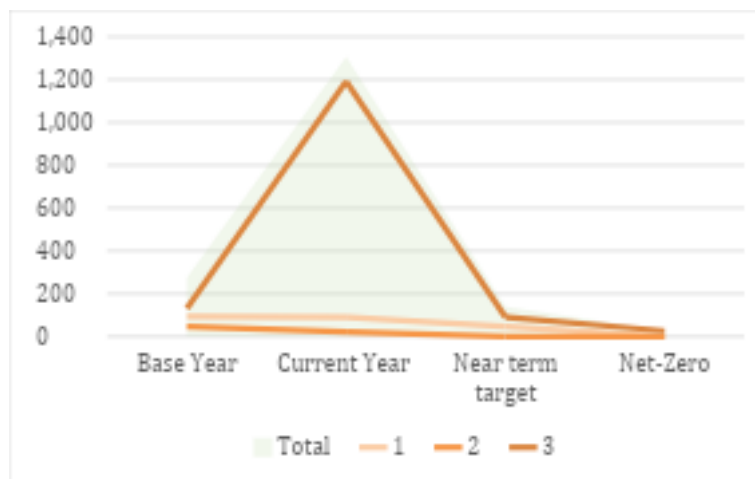| EMISSIONS	TOTAL (tCO$_2$e)
Scope 1	91.42
Scope 2	23.5

Scope 3	1,191
(Included Sources)	Category 1 – Purchased Goods & Services – 1,111
	Category 4 - Upstream transportation and distribution – 0
	Category 5 - Waste generated in operations – 2.6
	Category 6 - Business travel – 5.3
	Category 7 - Employee commuting – 33.4
	Category 9 - Downstream transportation and distribution – 35.4
Total Emissions	1,306

Emissions reduction targets

To align with ISO Net-Zero and SBTi Net-Zero (SME) Guidelines, Cleardata needs to reduce its absolute Scope 1 & 2 GHG Emissions 50% by 2030 from a 2021/22 base year and to measure our Scope 3 emissions
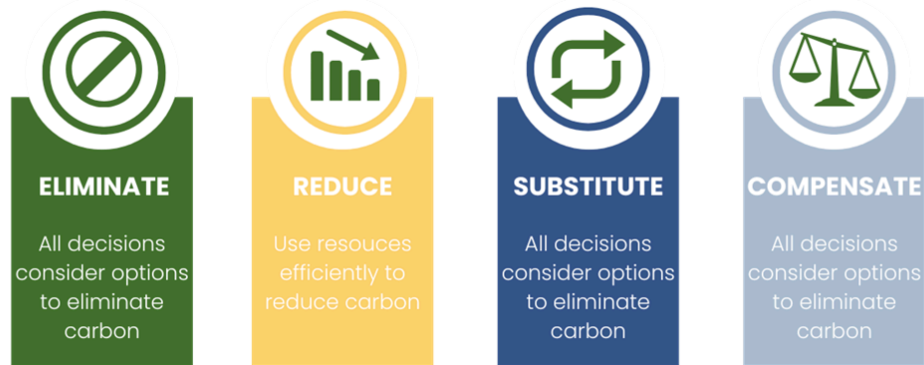
The target years show Cleardata GHG emissions targets in the year 2030, split by scope. If Cleardata hits these targets, the company will be aligned with ISO Net-Zero & SBTi Guidelines.

Near term Scope 3 emission targets are to engage with 100% of suppliers and understand their carbon emission by 2030. Future progress against these targets will be seen in the graph below:

Our approach

In determining our carbon reduction plan, we follow the Greenhouse Gas (GHG) Management Hierarchy set out by the Institute of Sustainability & Environmental Professionals (ISEP). Cleardata is committed to prioritising the elimination, substitution, and reduction of carbon in advance of any offsetting commitments.

Carbon Reduction Projects

The following environmental management measures and projects have been completed or implemented during the 2024/25 reporting year.

As an ISO 9001, 14001 certified organisation, environmental management and energy management are integrated into our management systems and business processes which are utilised at all of our sites.

The following environmental projects have been completed or implemented during this reporting year:

People:

- We will extend our team of environmental champions in 2025/26 to drive understanding and action and provide training and support to drive understanding.

Buildings & Energy:

- Two of our sites, Chester and Wrexham are BREEAM Good and Excellent rated, we have begun the process of switching our electricity tariffs to renewable sources, resulting in 8 tCO2e in carbon savings to date.;

- We commit to only using 100% renewable electricity at our sites by the end of 2026, that will remove a further 24 tCO2e;

- We have invested in and installed Solar PV to produce our own renewable electricity (3,000 kWh's), saving 626 kgCO2e;

- We have diverted 100% of waste from landfill, saving 414 tCO2e.

Travel

- In 2026 we will produce a business travel strategy following the sustainable travel hierarchy to ensure where travel is required we adopt the least environmental impact mode. We purchased our first electric car in 2024 and all of our sales fleet are now electric or hybrid;

- As commuting accounts for >2% of our recorded carbon emissions we will continue to review our data and implement policies to support our people and reduce the impact of commuting to work;

- We are currently reviewing Electric Car Schemes for staff to support them with their own sustainability efforts and aim to install EV charging points at our key sites.

Supply Chain

- This year we have launched our Supply Chain Code of Practice, requiring all new suppliers to minimise their environmental impact and promote sustainability including:

    - Using best efforts to reduce environmental impacts when delivering goods and services;

    - Actively work to reduce greenhouse gas emissions and contribute to mitigating climate change;

    - Implementing sustainable energy and carbon reduction initiatives;

    - Provide carbon reporting metrics to Cleardata, where possible to reduce the need to rely on spend calculations. .

- We are in the process of extending this initiative to all key suppliers and have targeted to contact all key suppliers by the end of FY25/26 to obtain and understand the environmental impact of their services and products;

- We moved to a sustainable uniform supplier during the summer of 2025 who also recycles the uniforms provided;

- We are moving to high quality sustainable pallet wrap by the end of 2025;

- We use premium quality 100% recycled paper across the business;

- Our customer paper shredding processes are carried out to BS EN 15713 secure destruction standards after which 100% of the shredded paper is removed for recycling.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[1] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting[2]

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[3].

This Carbon Reduction Plan has been reviewed and signed off by the board of directors at Cleardata Ltd.

Signed on behalf of the Supplier:

Sarah Murray   Director of Governance
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Date: ...24/9/2025.........................

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[1] https://ghgprotocol.org/corporate-standard
[2] https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting
[3] https://ghgprotocol.org/standards/scope-3-standard